



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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February 3, 2009

Dr. Sunita Cooke
President
Grossmont College
8800 Grossmont College Drive
El Cajon, CA 92020

Dear President Cooke:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 7-9, 2009, reviewed the Progress Report submitted by Grossmont College and the report of the evaluation team which visited on Wednesday, November 5, 2008. The Commission took action to accept the report, with a requirement that Grossmont College complete a Follow-Up Report by **October 15, 2009**. This Follow-Up Report substitutes for the Progress Report required in the January 2008 Commission Action Letter.

The Commission requires that the Follow-Up Report of **October 15, 2009** demonstrate the institution's resolution of the recommendations as noted below:

Recommendation 1: In order to satisfy the standards on diversity the College must establish policies and practices with the District to ensure equity and diversity are essential components of its human resource planning. The District must regularly assess its record in employment equity and diversity and communicate that record to the college community. (I.A.1, III:A.4.a, III:A.4.b)

With respect to Recommendation 1, the Commission notes that the institution has not made any significant effort to resolve Recommendation 1 and wishes to reinforce its expectation that the college address this recommendation.

Recommendation 5: The district needs to clarify its policies and procedures to enhance the delegation of responsibility and authority to the president of the college and include clearly defined policies and procedures for the selection and evaluation of the president. (IV.B.1.j, IV.B. 2, IV.B.3.e)

Recommendation 6: The district should regularly and systematically review its functions and goals, including: (a) Goal setting and self-evaluation by the Board of Trustees; (b) Evaluation of the District's services to the colleges and its effectiveness as a liaison between the College and Board of Trustees. (IV.B.1.g, IV.B.3.f, IV.B.3.g.)

Recommendation 7: The College, the Chancellor, and the District must improve relations among their various constituency groups in order to assure effective discussion, planning, and implementation. The entire College community must work together for the good of the institution. (IV.A.1, IV.A.2, IV.A.3, IV.B.2)

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Please note that the January 2008 Commission Action Letter required that Recommendations 5 and 6 above be the subject of a Progress Report in **October 2009**. They are now to be addressed in the Follow-Up Report of the same date.

I also wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Grossmont College must correct the deficiencies noted by **October 2009**.

I have previously sent you a copy of the evaluation team report. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this. Should you want the report electronically to place on your web site or for some other purpose, please contact Commission staff. The Progress Report will become part of the accreditation history of the college and should be used in preparing for the next comprehensive evaluation.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Pamela Amor, Accreditation Liaison Officer
Board President, Grossmont-Cuyamaca CCD
Dr. James Hottois, Team Chair
Evaluation Team Members